

Adoption of the Urban Elements Asset Management Plan

Strategic Alignment - Our Places

Public

Tuesday, 16 April 2024

Infrastructure and Public
Works Committee

Program Contact:

Mark Goudge, Associate Director
Infrastructure

Approving Officer:

Tom McCready, Director City
Services

EXECUTIVE SUMMARY

The purpose of this report is to present the community feedback and consultation outcomes of the draft Urban Elements Asset Management Plan (AM Plan), in conjunction with feedback received from the Audit and Risk Committee (ARC) and seek Council adoption of a finalised Urban Elements AM Plan as required under the *Local Government Act (SA) 1999*. Each of our six AM Plans will require Council adoption prior to 30 June 2024 to enable review by the Essential Services Commission of South Australia (ESCOSA) in 2024/25.

At its 12 December 2023 meeting, Council was presented the draft Urban Elements AM Plan and endorsed it to be released to community consultation for an eight-week period between 8 December 2023 and 9 February 2024. Community consultation included a 'Your Say' engagement page in conjunction with two drop-in sessions that were held at the Hutt Street Library (24 January 2024) and the North Adelaide Library on Tynte Street (31 January 2024).

The community was notified of the consultation through the Government Gazette and Public Notice in the Advertiser, as well as physical and electronic promotion including signage at community centres and social media campaigns.

Through the 'Your Say' engagement, we received 408 visits to the Transport and Urban Elements AM Plan landing page, with 38 visitors who viewed the Urban Elements AM Plan feedback form, resulting in 6 survey responses which were all supportive of the draft Urban Elements AM Plan. In addition to the 'Your Say' responses, we also had six verbal conversations with members of the community at the drop-in sessions, which have been captured as general feedback.

The draft Urban Elements AM Plan was also presented to the Audit and Risk Committee on 16 February 2024 for review and comment. Recommendations were made to adjust wording within the executive summary for the purposes of better informing the community what is covered within each asset class. The finalised AM Plan contains this information in Section 2 of the concise AM Plan Summary (**Attachment B**) and Section 1.2 of the Comprehensive AM Plan (**Attachment B**).

RECOMMENDATION

The following recommendation will be presented to Council on 23 April 2024 for consideration.

THAT THE INFRASTRUCTURE AND PUBLIC WORKS COMMITTEE RECOMMENDS TO COUNCIL
THAT COUNCIL:

1. Receives the community feedback for the draft Urban Elements AM Plan included in the Engagement Summary & Submissions Report provided in Attachment A to Item 7.4 on the Agenda for the meeting of the Infrastructure and Public Works Committee held on 16 April 2024.
2. Notes that the draft Urban Elements AM Plan was presented to the Audit and Risk Committee on 16 February 2024 for review and comment, where recommendations were made to adjust wording within the executive summary for the purposes of better informing the community what is covered within each asset class.
3. Notes that there were no changes to the draft Urban Elements AM Plan in response to the feedback received through the community consultation or the advice received from the Audit and Risk Committee, other than minor editorial and formatting changes.

4. Adopts the Urban Elements AM Plan provided in Attachment B and C to Item 7.4 on the Agenda for the meeting of the Infrastructure and Public Works Committee held on 16 April 2024
 5. Notes that the adopted Urban Elements AM Plan will be included into the 24/25 Business Plan and Budget and LTFP.
 6. Notes that the Urban Elements AM Plan will be reviewed on an annual basis, where any material changes to financial forecasts will be considered through the Annual Business Plan and Budget process and incorporated as updates to the LTFP.
 7. Authorises the Acting Chief Executive Officer or delegate to make minor and technical amendments as required (including updates to adopted budgets in the LTFP), to the Urban Elements AM Plan documents contained in Attachment B and C to Item 7.4 on the Agenda for the meeting of the Infrastructure and Public Works Committee held on 16 April 2024.
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IMPLICATIONS AND FINANCIALS

City of Adelaide 2024-2028 Strategic Plan	Strategic Alignment – Our Places Manage our assets to meet the needs of the community.
Policy	Asset Management Policy Strategic AM Plan Public Communication and Consultation Policy
Consultation	Consultation on the draft Urban Elements AM Plan was open from Friday 15 December 2023 to Friday 9 February 2024. The results of the consultation feedback and analysis are provided within, and as an attachment to this report for Council’s consideration prior to adopting the Urban Elements AM Plan.
Resource	Not as a result of this report
Risk / Legal / Legislative	The review and update of AM Plans, including levels of service, is required every four years or within two years of a general Council election pursuant to section 122 of the <i>Local Government Act 1999 (SA)</i> .
Opportunities	The Urban Elements AM Plan defines asset levels of service to ensure assets are meeting the community’s current and future requirements.
23/24 Budget Allocation	Not as a result of this report
Proposed 24/25 Budget Allocation	2024/25 budgets will be set by Council through the Annual Business Plan and Budget Process (noting Asset Renewal Funding Ratio targets of between 90-110%). Asset renewal is generally funded through operational revenue, which includes rates, commercial revenue and grant allocations.
Life of Project, Service, Initiative or (Expectancy of) Asset	There are implications for the future lifecycle management of our urban elements, including operation, maintenance and renewal of assets. These are presented in detail within the Urban Elements AM Plan.
23/24 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	As documented within AM Plan (no change)
Other Funding Sources	External funding opportunities will continually be pursued to offset costs, bring forward works, or provide for additional enhancements.

DISCUSSION

1. The purpose of this report is to present the community feedback and consultation outcomes of the draft Urban Elements AM Plan, in conjunction with feedback received from the Audit and Risk Committee (ARC) and seek Council adoption of a finalised Urban Elements AM Plan (AM Plan) as required under the *Local Government Act (SA) 1999*. Each of our six AM Plans will require Council adoption prior to 30 June 2024 to enable review by the Essential Services Commission of South Australia (ESCOSA) in 2024/25.

Background

2. In November 2021, we undertook an engagement process with City residents and visitors to better understand and measure levels of satisfaction of users who utilise the services provided by our Urban Elements (which includes Street and Park Lands furniture, Public Art and Monuments and urban structures).
3. At its 14 June 2022 meeting Council received a report noting the results of the community consultation undertaken to benchmark current user satisfaction and approved the development of a draft Urban Elements AM Plan based on the planning principles and recommended management strategies (levels of service) presented within the report and its Attachments [\[Link 1\]](#).
4. At its 12 December 2023 meeting, Council received the draft Urban Elements AM Plan and endorsed it to be released to community consultation for an eight-week period between 8 December 2023 and 9 February 2024 [\[Link 2\]](#).
5. At its 16 February 2024 meeting, the Audit and Risk Committee was presented the draft Urban Elements AM Plan for review and comment. Recommendations were made to adjust wording within the executive summary for the purposes of better informing the community what is covered within each asset class [\[Link 3\]](#).

Consultation Process

6. Community consultation ran for an 8-week period between 15 December 2023 and 9 February 2024.
7. This 8-week period exceeded the minimum requirements (21 days) of Section 50 of the *Local Government Act 1999 (SA)*, as well as exceeded the 6-week consultation period recommended under Council's Community Consultation Policy.
8. Community consultation included a 'Your Say' engagement page in conjunction with two drop-in sessions that were held at the Hutt Street Library (24 January 2024) and the North Adelaide Library on Tynte Street (31 January 2024).
9. To ensure the community was informed and aware of their opportunities to provide feedback into this process, consultation included:
 - 9.1. Public notice in the South Australian Government Gazette on 14 December 2023.
 - 9.2. Public note in The Advertiser newspaper on 15 December 2023.
 - 9.3. Physical promotion at libraries and community centres.
 - 9.4. Electronic promotion through social media platforms.
 - 9.5. Notification to registered Yoursay stakeholders (over 10,000 registered users) via the Your Say email newsletter on 20 December 2023 and 16 January 2024.
 - 9.6. Notifications to registered CoA newsletter subscribers.
10. Through the Your Say engagement, we received 408 visits to the Transport and Urban Elements AM Plan landing page, with 38 visitors who viewed the Urban Elements feedback form, resulting in 6 survey responses for the Urban Elements AM Plan.
11. All 6 of the survey responses were supportive of the draft Urban Elements AM Plan. Consultation responses have been collated and summarised in **Attachment A**.

12. In addition to the 'Your Say' responses, we also had six verbal conversations with members of the community at the drop-in sessions, which have been captured as general feedback and can be found summarised in **Attachment A**.
13. While community engagement response numbers were low, the consultation outcomes demonstrated community support for the draft Urban Elements AM Plan.

Audit and Risk Committee Advice

14. The draft Urban Elements AM Plan was presented to the Audit and Risk Committee on 16 February 2024 for review and comment. Recommendations were made to adjust wording within the executive summary for the purposes of better informing the community what is covered within each asset class.

Finalised Urban Elements AM Plan

15. The feedback from community consultation and the Audit and Risk Committee did not prompt any substantial changes to the draft Urban Elements AM Plan, other than minor editorial and formatting changes.
16. The finalised Urban Elements AM Plan is presented in **Attachment B** (Summary Urban Elements AM Plan) and **Attachment C** (Comprehensive Urban Elements AM Plan).

Next Steps

17. The 2024/25 Business Plan and Budget will be prepared in line with the requirements of the updated Urban Elements AM Plan, with the LTFP being updated through this process.
18. All six AM Plans will be presented to Council for adoption by 30 June 2024.
19. Following adoption of all six AM Plans, in 2024/25 ESCOSA will assess City of Adelaide's long-term financial sustainability.
20. Following adoption of the 24/25 Business Plan and Budget and updates to the LTFP, minor amendments will be made to the Urban Elements AM Plan, under the authorisation of the Acting Chief Executive Officer, to reflect changes to adopted budget allocations for the Urban Elements AM Plan (i.e. showing to what extent the AM Plan has been funded by Council).

DATA AND SUPPORTING INFORMATION

Link 1 - Council Meeting Agenda 14 June 2022

Link 2 - Council Meeting Agenda 12 December 2023

Link 3 - Audit and Risk Committee Meeting Agenda 16 February 2024

ATTACHMENTS

Attachment A - Urban Elements AM Plan Engagement Summary & Submissions Report

Attachment B - Urban Elements AM Plan (Summary)

Attachment C - Urban Elements AM Plan (Comprehensive)

- END OF REPORT -